

Minutes of PPG meeting held on Thursday 17th January 2013 at Woodgrange Medical Practice

Present:

Peter Rekkhaye (Chair)	Caroline Brown (Secretary)	Rebecca Hemming
Mr H Aziz	Jennifer Sheikh	Marina Duncombe
Nasima Patel	Dr Parmar	Darshan Kaur

1. Apologies

There were no apologies received

2. Minutes of the last meeting

These were accepted as an accurate record

3. PR opened the meeting welcoming all present. It was agreed to concentrate on one agenda item at the meeting - the patient survey.

4. Patient Survey

WMP confirmed that 166 completed surveys had been received and input on to a spreadsheet. It was agreed that the shorter questionnaire with simple yes/no answers had been easier for patients to complete and resulted in fewer incomplete surveys being submitted.

The raw results of the survey were presented and discussed, these showed that the majority of respondents had stated that they were concerned about their weight and/or blood pressure and would welcome equipment within the Practice to measure this themselves.

The benefit to the Practice, of such equipment was queried; Dr Parmar explained that it would result in healthier patients and patients who were more aware of their own health and its importance. It would be a way to engage patients. He also stated that it would assist the Practice with one of their targets ie testing 80% of patients' blood pressure.

It was noted that there may be a number of interesting comparisons to make from the data compared with the Practice and Borough demographics and the responses from the previous survey.

The report following the survey has to be completed and published on the Practice website by 31st March 2013.

Action points

- The February Medical Students will be tasked with analysing the findings and producing appropriate graphs ACTION:WMP
- w/c 18th February RH, and other members of the PPG will join the students to begin writing the report
- A draft report will be emailed to members of the PPG later that week for members to comment ACTION: RH

- The report will be amended for final comments, ready for ratification at the next meeting

ACTION : PPG

It was agreed that the next survey should also be available via the website too.

5. Any Other Business

MD confirmed that she would be attending the PPG training sessions on chairing meetings and taking minutes, she will feed back at a future meeting

Date of the next meeting Thursday March 7th 2013 at 7.00pm