

Minutes of PPG meeting held on Wednesday 11<sup>th</sup> July 2012 at Woodgrange Medical Practice

**Present:**

Peter Rekkhaye (Chair)	Rebecca Hemmings	Darshan Kaur – General Manaer
Caroline Brown (Secretary)	Marina Duncombe	Nasima Patel – Practice Secretary
Tejinder Dhingra	Dr Y Patel	

**Apologies**

Apologies were received from:

Mr and Mrs Dhingra-Smith

Jennifer Sheikh

Paul and Karin Holloway

1. Minutes of the last meeting

These were accepted as an accurate record.

Following the publication of the report the Practice is now able to access the PPG funding. A TV screen displaying health messages has been purchased and following the agreement of the content fitting was aimed for September.

2. Report from cluster meeting

MD attended the cluster meeting at Lord Lister and gave a brief report.

There was some discussion about practice boundaries, a map is displayed for staff in the office, it was felt it would be helpful to understand where other PPGs were and where practice boundaries lay.

**ACTION: Practice to request an updated list from Roksana Dyer.**

3. EMIS Web

It was confirmed that the web based software was being updated, there had been teething problems at the start but staff were now finding their way round the new system and it seemed to be working well.

**ACTION: PPG passed on their thanks to all staff for their hard work in this area.**

4. Olympics

It was not envisaged that the Olympics would cause much additional work for the Practice, there had been some practical issues around virtual car parking permits but these were now resolved.

## 5. List cleansing

Dr Patel explained the issues regarding this project identified by the PCT ie all patients not seen at the Practice within the past fifteen months to be taken off the Practice register. This is a large project taking much staff time as the Practice may have a number of patients who need to be contacted and ultimately taken off the list. The result will also be a drop in funding with less patients.

## 6. PMS Contract

It was confirmed that the pump priming funding to help develop services had now ceased but with increased targets eg funding for reaching an 85% smear test target (which used to be 80%).

It was noted that this will have a greater impact on funding.

## 7. CCG countdown

Dr P summarised the reality of this with GPs to hold budgets from 2013, funding will be managed by a group of GPs. Dr P explained that the preparation phase looking at hospital referral and how these could be managed better was underway. EMIS will also be linked in with this ie when a doctor referring a patient to a specific hospital a price will be displayed.

DR P also confirmed that the CCG groups will have more power to monitor practices too.

It was agreed that further updates will be discussed at future PPG meetings.

## 8. Patient Survey

It was confirmed that this was now on the website

It was noted that despite a drop in funding and resources there have been more responses and on the whole these have been positive.

## 9. PPG Members training

It was noted that training was arranged for the following week at Lord Lister for PPG members. As this was short notice members were not able to attend by may be interested in viewing the material.

**ACTION: Practice to request a copy of the PPG training presentation for members.**

## 10. Any other business

### 10.1 Recycled medicines

RH expressed concern about wastage of medicines and suggested that Intercare ([www.intercare.org.uk](http://www.intercare.org.uk)) might be able to assist with this. It was noted that there were a number of issues relating to safe disposal and use of medicines.

**ACTION: Practice to look at the website and consider from a legal standpoint, and report to a future meeting**

## 10.2 Communication Trust report

RH expressed concern about issues that were raised in the Communication Trust's report and how children's voices were heard within the Practice:

**ACTION: PPG to confirm with Wayne Farah to confirm the lead for Paediatrics within the CCG and ask for their comments.**

## 10.3 Cannabis smoking

TD raised concerns about the large numbers of young men (20-45) who smoke cannabis and the long term effects of this on their Mental Health, causing personal issues for the individuals and additional costs for the NHS and suggested the Practice undertake some work on this.

DR P confirmed that there was already a Government led initiative in this area.

## 10.4 Reminder Texts

It was noted that following previous suggestion via the suggestion box that reminder text include that date of the appointments, this has now been actioned

## 10.5 Communication with local pharmacies

PR raised concerns about the lack of communication between the Practice and the pharmacies regarding collection of prescriptions. There was a discussion on issues within the local Pharmacies which has been raised at a PCT level and should now be resolved.

**ACTION: DK to raise this with Mansons**

**Date of the next meeting Thursday 11<sup>th</sup> October at 7.00pm**