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**Academic Unit for
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24 SEP 2016

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22 September 2016

Dear Dr Parmar

Re: End of Year Quality and Student Evaluation Reports

Detailed evaluation(s) for the teaching units you have delivered throughout the year have already been assigned to your practice (via the BOS survey) and notification sent after each of the placements. We hope you have found these helpful to develop your teaching.

Dr Ann O'Brien, as Lead for Quality Assurance, is happy to enclose the end of year BOS feedback reports from the Module Leads. Overall the feedback is positive. She asks that you use the reports to discuss any improvements highlighted that might be reflected in previous individualized practice feedback. As a unit going forward we would like you to focus on the following:

- Make every effort to facilitate the opportunities for students to complete the BOS feedback at the end of every placement. It is not acceptable that practices have no feedback from students despite delivering teaching.
- Ensure that ALL modules that you deliver have a suitably detailed timetable that carefully reflects the learning objectives that students are required to meet whilst on placements. Activities delivered need to be structured, consistent and timely in their execution to meet standards required within the curriculum.

Nomination for the Annual Tutors' Award

* At the end of the academic year we ask our students across all years of the MBBS course to nominate a GP tutor for our annual 'Bruna Carnevale GP Tutor of the Year Award' which was held at our Annual GP Summer Education Day on 8th July. All winners have been informed and received their awards, but I am delighted to inform you that you were nominated. We felt you would like to see what the student(s) had said:

Dr Mohammed Naqvi

Very enthusiastic about his teaching and a passionate individual whose vision resonates through the whole practice.

Excellent teacher

Very supportive and enthusiastic. Encourages reflective practice and makes you feel like a respected member of the team.

A Big Thank you

I would like to take this opportunity to thank you for all the teaching you have undertaken in 2015-16. We still have a small number of teaching opportunities available for the next academic year. If you can help or know someone who can, please do get in contact.

With best wishes



Ms Lynne Magorrian

Manager for Community-Based Medical Education



CBME End of Year MODULE LEAD REPORT 2015-16

NAME OF MODULE : Brain & Behaviour		MODULE LEAD : Dev Gadhvi	
SEMESTER / DATE OF MODULE : 21 September – 11 March 2016		NO. OF RESPONDENTS: 127	
OVERALL SATISFACTION SCORE : 89% <i>ie, The % of students who Agree / Strongly agree with the statement "Overall I was very satisfied with the module"</i>		RESPONSE RATE 2015/16 : 50%	
MODULE LEAD COMMENTS			
<p>Summary: Community Brain and Behaviour is a 4 day module which places Year 4 students within General Practice and offers opportunities to learn and experience Neurology and Psychiatry in the community.</p>			
<p>Areas for improvement: We have recognised that the exposure our students get to dementia can be limited. A new learning resource has been developed by a member of the CBME team focusing on dementia via 3 e-learning modules. This year we plan to make these compulsory as a way of ensuring that students can learn about dementia during their GP placement.</p>			
<p>Areas that are performing well: This year we have improved our response rate (2014/15: 42%) and also our overall satisfaction score (2014/15: 79%). We are fortunate to have a broad range of engaged and enthusiastic tutors who deliver high quality teaching throughout the year.</p>			
Area for Improvement		Plan of Action	Target Date for Completion
Dementia learning		Compulsory requirement that all medical students complete the Dementia modules during their B&B placement.	March 2017
MODULE LEAD "RIGHT TO REPLY"- Comments			
Please give details of any specific issue which requires an immediate response to the student body. Please give a brief written response which will be authorised by the Dean of Education (Quality) prior to being circulated to students via the QA Office.			

NAME OF MODULE	MODULE LEAD / YEAR LEAD	
Year 5 Community Care	Jenny Blythe	
SEMESTER / DATE OF SURVEY	NO. OF RESPONDENTS	
Sept 2015-Jan 2016	156	
OVERALL SATISFACTION SCORE <i>ie, The % of students who Agree / Strongly agree with the statement "Overall I was very satisfied with the module"</i>	RESPONSE RATE (%)	
96.2% (5A 92%, 5B 100%, 5C 96.5%)	78.3	
MODULE LEAD/HEAD OF YEAR COMMENTS		
<i>Note: When no module lead comment is received, this section will be completed by the Associate Dean (Education Quality) and forwarded to the Module Lead for action.</i>		
Summary: Some changes incorporated into the Introductory and Final Teaching days this academic year with the aim of making the group activities more student led and less didactic. Increasing popularity of self-organised placements for this final year placement with all practices who did not offer palliative care and/or ooh experience contacted directly to discuss how they planned to address these core activities. Introduction of new OOH provider this year (Chuhse in Hackney).		
Areas for improvement:		
Ongoing issues with students complaining about long breaks in middle of the day between clinics, some specific clinics offering less one-on-one tutorial time than the expected hour per week and physical space at some specific practices limiting student opportunity for undertaking independent clinics.		
Areas that are performing well: Mock OSCE on final day always receives good feedback, aswell as majority of experiences in either OOH or Walk-in settings. Overall, the feedback from placements is very positive: students feel part of a team and due to the longer nature of the placement are able to appreciate the longitudinal and multidisciplinary nature of work in the community.		
Area for Improvement	Plan of Action	Target Date for Completion
Ensure students receiving one hour per week tutorial time as per SLA	Contact practices directly where this has been a recurrent (ie more than once) issue this year. Alert all practices to the expectations of the placement as outlined in the handbook. Signpost at new GP tutors Day in Sept 2016	Sept 2016

<p>Ensure students experiencing independent clinics as per SLA.</p>	<p>Contact practices directly where this has been a recurrent (ie more than once) issue this year.</p> <p>Alert all practices to the expectations of the placement as outlined in the handbook.</p> <p>Signpost at new GP tutors Day in Sept 2016</p>	<p>Sept 2016</p>
<p>Update learning outcomes for Year 5 community care in line with new national document 'Outcomes for Graduates' (GMC 2016)</p>	<p>Review learning outcomes and map to this document</p>	<p>April 2016</p>
<p>Improve response rates to BOS feedback.</p>	<p>Alert tutors to importance of allocating protected time for students to complete feedback.</p> <p>Alert students on plebary intro and final days to importance of BOS feedback, possibly by using examples.</p>	<p>ongoing</p>
<p>MODULE LEAD : Comments about areas highlighted.</p> <p>Please give details of any specific issue which requires an immediate response to the student body. Please give a brief written response which will be authorised by the Dean of Education (Quality) prior to being circulated to students via the QA Office.</p>		
<p>Students can be ensured that all feedback is reviewed by both the administrator and the module lead at the end of each block and any immediate concerns lead to practices being contacted directly. I would stress the importance to students of completing BOS feedback to provide ongoing improvement in quality of their placements.</p>		